Wildcare Tas Working Bee Attendance Record

This form must be completed for all working bees authorised and under the control of *WILDCARE Tasmania*, undertaken independently from any partner Agency. When a project is authorised and overseen by a partner Agency (e.g. Parks and Wildlife Service, local council) members should complete the forms and processes provided by the partner Agency.

NOTE: Ensure all participants have been briefed on Work Health and Safety prior to commencement of activity; including Emergency Response Plan and Hazard Identification. (Please see the **WH&S Volunteer Briefing** document for further information on what should be covered in a project/activity briefing).

Wildcare Group Name:

Project name and Location:

Project date:	**Start time:**	**Finish time:**

Participant's name	Participant's Phone Number	Emergency contact (name and phone number)	Start time	Finish time	Hours