
TASMANIAN NATURE CONSERVATION FUND GRANT GUIDELINES (2024 DRAFT)



PURPOSE

The Tasmanian Nature Conservation Fund (TNCF) is a gift fund for tax-deductible donations that is operated by Wildcare Tasmania Incorporated (Wildcare).

The purpose of the TNCF (and Wildcare) is to support communities and volunteers to contribute to conservation actions that ensure long-term protection of Tasmania's natural environment. Grants from the TNCF provide a way of bringing together generous donors and Wildcare's members and partners, to work towards shared goals.

WHO CAN APPLY?

Applicants must be a Wildcare branch or a Wildcare member (who is not an organisation), acting alone or in partnership with another organisation, or the Wildcare CEO.

ASSESSMENT OF APPLICATIONS

All applications are assessed on merit taking into account Wildcare's purpose, and any limits or priorities for funding that are set by Wildcare's Board.

Applications are assessed and accepted or rejected by the Grants Committee¹. The Wildcare office supports and advises the committee.

PROCESS

- 1) The TNCF opens to grant applications twice per year, generally in March and September.
- 2) The grant application is assessed and accepted or rejected by the Grants Committee.
- 3) The Wildcare office informs applicants of funding outcomes, including acquittal requirements and publicity opportunities.

An applicant may apply for more than one grant each year, provided that progress on projects funded by earlier grants has been demonstrated or lack of progress has been justified as acceptable in the circumstances.

ELIGIBLE PROJECTS

To be successful, an application must demonstrate how it aligns with Wildcare's and the TNCF's purpose—that is, to support communities and volunteers to contribute to conservation actions that ensure long-term protection of Tasmania's natural environment.

¹ The Grants Committee is appointed by Wildcare's Board and includes members with expertise in fields such as nature conservation, reserve management and legal matters.

This would include conservation of Tasmania's wild places and wildlife, including through fostering community interest or education.

Types of things that would be considered include:

- involvement of Wildcare volunteers in meaningful on-ground activities,
- raising community awareness about Wildcare's purpose and activities,
- funding for materials, equipment (including impact monitoring tools/systems) that have ongoing use and contribute to the conservation of Tasmania's wild places and wildlife either directly, or through fostering community interest and education,
- compliance with the objectives of any management plans,
- alignment with land managers' goals and standards, and
- obtaining appropriate permits from relevant government authorities.

Types of things that will not be approved include:

- applications that do not support the care of the natural environment,
- items that would otherwise be funded from the budgets of Commonwealth, Tasmanian or local governments,
- applications to boost facilities operated by commercial enterprises or which provide a financial benefit to private landholders,
- purchase of consumables that would ordinarily be purchased by volunteers, e.g. food,
- expenditure incurred before the application (or grant) is made,
- assistance with transport costs for groups working in remote areas, where funding for transport is available through the relevant land manager, and
- projects and/or research that are speculative.

Projects on private land

Projects on private land present difficulties to receiving TNCF funding:

- It can be difficult to show that activities on private land will ensure long-term protection of Tasmania's natural environment, given the likelihood of changes in management (perhaps connected with changes in ownership) of private land. That likelihood may be reduced in some cases, such as land that is subject to a conservation covenant or land vested in the Aboriginal Land Council of Tasmania under the *Aboriginal Lands Act 1995*.
- At times, the intent of private landholders can be distinct from Wildcare's purpose².
- Other grant programs, e.g. Landcare and NRM, are also available to support related projects on private land.

² Wildcare's purpose is "to support communities and volunteers to contribute to conservation actions that ensure long-term protection of Tasmania's natural environment". See Wildcare constitution.

INFORMATION TO SUPPORT AN APPLICATION INCLUDING REQUIRED ENDORSEMENTS AND PERMITS

Only applications that have all relevant information, endorsements and permits will be considered. Applications without the necessary documentation will be declined but may be re-submitted in future funding rounds once the necessary documentation has been obtained.

Information to support an application

Applicants need to provide quotations for equipment, materials and services detailed in the application. (e.g. personal estimates as to how much something will cost will not be considered).

Endorsements

Please attach the following documents that relate to an application:

- evidence of endorsement from the manager or owner of the land on which the work will take place.
 - For example, a signed letter of support from Tasmania Parks and Wildlife Service (PWS), if the project is working on a state reserve.
 - For wildlife carers renting a property who wish to install a permanent structure using TNCF funding, a signed letter of support from the owner of a property.
 - An email may meet the endorsement requirements provided that it contains sufficient information and comes from the email address of, and has the signature block of, the person with the relevant authority.
- an approved Activity Plan or Volunteer Program Plan, e.g. from PWS or the local Council, if applicable.

Permits

Some projects require an environmental or scientific permit to proceed. Information about permits is available from the Tasmanian [Department of Natural Resources and Environment - Wildlife Management \(NRET\)](#).

For some projects involving certain uses and/or development of land, a planning permit (development approval) may also be required from the relevant authority other than the land manager, e.g. a council planning permit for a wildlife enclosure. Applicants should contact their relevant authority to clarify or confirm this requirement.

Wildlife rehabilitators must have a permit from NRET for their activities before submitting a grant application.

In preparing an application, sufficient time needs to be allowed to obtain any necessary permits.

Before an application is presented, the Wildcare office may contact the applicant for further information, and/or the relevant land manager (e.g. NRET) to confirm that the required permits (including a permit to be a wildlife rehabilitator, if relevant) have been obtained.

Information for wildlife rehabilitators

Types of things that could be considered include:

- funding for construction or upgrade of permanent enclosures, provided that all the necessary endorsements and permits are submitted, including approvals from landowners. Other factors will also be considered such as the size of the enclosure, whether there are any commercial considerations, and what will happen to the structure if the wildlife carer moves, or ceases being a wildlife rehabilitator,
- funding for professional services in some circumstances. Each circumstance will be individually considered including assessing the cost of the service in supporting the ongoing rehabilitation of wildlife and/or upskilling volunteers through training, and
- community engagement projects that support volunteers in wildlife rehabilitation.

Types of things that will not be approved include:

- applications that don't clearly benefit Tasmania's natural environment and wildlife,
- funding for payment of personal labour costs, e.g. paying the carer a salary to care for wildlife,
- applications to boost facilities of an enterprise being operated for commercial purposes, and
- funding for short-term or disposable items, such as feed.

Approval of signage and flyers

All signage and communication materials need to be approved by the Wildcare office and the relevant land manager before finalising and/or printing. In most cases, Wildcare's logo should be included — this should be confirmed with the Wildcare office.

BACKGROUND THAT WILL BE BENEFICIAL TO AN APPLICATION

A history of and/or commitment to:

- complying with work health and safety requirements,
- acting in accordance with the [Wildcare Code of Conduct](#),
- working in positive partnership with land managers and the community, and
- being proactive with fundraising efforts.

CONDITIONS OF GRANT

The source of the grant, Wildcare's Tasmanian Nature Conservation Fund, must be acknowledged in all media promotions.

For all funded projects, an acquittal report will be required within two months of completion, containing a financial report and a summary (qualitative) story.

For projects approved for funding above \$5,000, a quantitative report against key performance indicators (KPIs) will also be required, demonstrating the impact of the funded project. KPIs used for this quantitative report should be specific to the funded project and are to be determined by the applicant and set out in the application.

Funds should be spent within 12 months, unless prior approval is obtained from the Wildcare office to extend the acquittal time frame.

The Grants Committee may place conditions on funding, including concerning the ownership of any assets (such as equipment, tools, infrastructure) funded as part of an approved project.

Variation of grants

A request to vary a grant where the overall funding remains unchanged, and the general use of those funds also remains within the approved project purpose, should be sent to the Wildcare office for a decision.

Other (more) substantive requests to vary a grant, including those involving changes to the expected project outcomes, will be decided by the Grants Committee.

SUBMITTING AN APPLICATION

Please submit the completed application form and supporting documents to the Wildcare Tasmania office using the online form [at this link](#).

For further information, please email office@wildcaretas.org.au or phone 0486 034 067.