

Wildcare Tasmania Annual General Meeting Minutes

DATE: 19th March 2022

Venue: Via Zoom technology

Meeting opened: 4pm

Meeting closed: 4:54 pm



Present: Ian Lundy (Chair), Gary Campbell, Rosemary Gales, Joanne Naylor, Donna Burton, Sally Simco, Hannah Eames, Sharon Smith, Luke Cooper, Linda Lever, Peter Quin, Andy Flies, Marc Brauer, Maree Gleeson, David Brownscombe, Tanya Mahoney, Stephen Mattingley, Michael Simco, John Chandler, Emma Reid, Robin Sullivan, Tracey Ehrlich.

#	Item	Discussion	Motion/Outcome	Required Action(s)
1	Welcome			
2.	Apologies	Apologies were noted from the following people: Mel Becker, Jason Orr, Greig Clarke, Marianne Gee, Cathie Plowman, David Butler, Juleen Angove, Tracey Tasker, Lambert VanEssen		
3	Minutes of previous AGM	AGM Minutes 20 th March 2021	Minutes confirmed.	
4	CEO message	<p>Sharon thanked contributors, volunteers, Board members, donors, and staff.</p> <p>Sharon summarised the essence of Wildcare Tasmania:</p> <ul style="list-style-type: none"> • Wildcare assists over 60 volunteering groups working with land managers around Tasmania • Donations to the Tasmanian Nature Conservation Fund provides funding to group and partners through a grants process. <p>Wildcare has been on a transformational journey over the last 4 years. There has been:</p> <ul style="list-style-type: none"> • a move to skills-based Board structure, • major work on governance and financial management, • new training and support services for volunteer groups and • investment in our website to provide new ways for groups to raise money. <p>This has been achieved without any changes to the membership fee of \$25.</p> <p>Wildcare over the past two years:</p> <ul style="list-style-type: none"> • 2020 saw a suspension of volunteering and additional income from the Commonwealth and State Government support payments. During the year, volunteers and staff worked on planning, training and fundraising. • The first Wildcare Expo was held in 2020 as a way of showcasing and celebrating the work of Wildcare groups and inviting new participation from the community. • 2021 saw a resumption of projects and a drawing down on accumulated funds. • Over \$400,000 was granted from the Wildcare Tasmanian Nature Conservation Fund in 2021. 	CEO's report was noted.	

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		<p>Looking forward, to support the possibilities and maximise the potential of Wildcare as a collective:</p> <ul style="list-style-type: none"> • Wildcare needs to be able to afford more staff and expenditure on things such as further investment in our website, and • A review of the business model of Wildcare and what it means to be a member is planned. <p>Sharon thanked applicants for the Wildcare Board roles.</p>		
5	Annual Report/Financial Statements/Auditors Report 2021	<p>Financial Statements and Auditor’s Report</p> <p>Sharon provided an overview of the financial statements, noting how the financial results reflected the trends and projects discussed in the CEO report. Sharon noted that no matters of concern had been raised by the auditors.</p> <p>Ian invited any questions about the financial statements and auditors report. There were no questions.</p> <p>Annual Report</p> <p>Sharon advised that this was the first year of reporting against Wildcare’s <i>Strategic Plan 2021-2024</i>.</p> <p>The Four Pillars of Wildcare from the Strategic Plan:</p> <ul style="list-style-type: none"> • People see what is on offer and choose to get involved, • Volunteers are supported, informed and safe, • People and organisations see the benefit of their financial support, • We stay relevant to, and valued by, our partners. <p>Sharon observed that:</p> <ul style="list-style-type: none"> • the coming together of volunteering activity, resumption of projects and donations to the TNCF supported a flow of funds, demonstrating that the Wildcare model was functioning as intended – providing the platform to bring together contributions of volunteers and philanthropists, and • there was a need to review the Wildcare membership model to enable Wildcare to be able to support the future possibilities. <p>Ian invited questions or comments about the Annual Report. There were no questions or comments..</p>	Wildcare annual report, financial statements and auditor’s report were accepted.	

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6	Chair's report	<p>Ian expressed thanks to all contributors, volunteers, staff and Board.</p> <p>He advised that the difference in operating budget outcomes from 2020 and 2021 was within reasonable fluctuations. He said that the amount of money being paid out from Wildcare is a good sign of the resumption of projects.</p> <p>Ian thanked Board members, primarily Donna Burton, for leading the review of the Wildcare Constitution to ensure it was totally up to date with best governance. He also thanked Stephen Mattingley for providing legal assistance with the preparation of the Constitution.</p>	Chair's report was noted.	
7.	Appointment of Auditor	Sharon advised that Section 28 of the Wildcare Constitution requires the appointment of an auditor for the following year. Sharon advised that Bentley's had been first appointed in 2021 and had proven efficient to work with, and recommended that they be reappointed as auditor for 2022	Bentley's was appointed as auditor for 2022. (Second year of engagement).	
8.	Election of new Board members	<p>Sharon confirmed the criteria for election as a Wildcare Board member, as per the Role Statement.</p> <p>It was noted that candidate statements had been circulated prior to the AGM, to those who had registered to attend.</p> <p>Voting process</p> <p>Sharon explained the voting process. Voters were asked to choose 5 preferred candidates and rate them from 5 down to 1, with 5 points being given to the most favoured person.</p> <p>Sharon confirmed that everyone in attendance at the meeting who wished to cast a vote, could access the online SurveyMonkey survey and understood the process. It was confirmed that there is one vote per registered member in attendance at the AGM.</p> <p>Ian advised that while vote casting and counting took place, there would be a 15-minute adjournment.</p> <p>It was noted that during the adjournment, Sharon would provide Ian with the evidence of the result indicated through the online survey and Ian will confirm the validity of the result.</p>	Process was noted.	
	4:30pm Intermission	A 15-minute intermission was taken to allow attendees to cast votes for new Board members and for Sharon and Ian to confirm the result.		

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9.	Announcement of elected Board Members	<p>4:45pm Meeting Resumed</p> <p>Ian asked Sharon to announce the election results, that were the candidates that had received the top five number of votes through the online survey.</p> <p>Sharon announced the elected Board members (in no particular order):</p> <ul style="list-style-type: none"> • Andrew Flies • Stephen Mattingley • Maree Gleeson • Emma Reid • Peter Quin <p>Sharon thanked all the candidates that put themselves forward for the role and also departing Wildcare Board members:</p>	<p>The following people were elected to the Wildcare Board:</p> <ul style="list-style-type: none"> • Andrew Flies • Stephen Mattingley • Maree Gleeson • Emma Reid • Peter Quinn 	
10.	Meeting close	Ian thanked attendees and declared the AGM closed at 4.54pm.		